

Home Moving Checklist

*Please use this Home Moving Checklist
as your Guide to an Organized and Successful Moving Day!*

Remember that not everything will go according to plan, so the better prepared, the better you are able to `go with the flow` and breathe!

4-6 Weeks Before You Move:

- **Inventory List** Create an inventory list of all that is to be moved. Purge the rest!
- **Research Moving Options** Is yours a do-it-yourself move or will you be using a moving company?
- **Request Moving Quotes** Get moving quotes from as many moving companies and movers as possible. There can be a large difference between rates and services within moving companies. Visit HomeLife's Relocation Services at www.moveinandout.com
- **Discard Unnecessary Items** Moving is a great time for ridding yourself of unnecessary items. Have a yard sale or donate unnecessary items to charity.
- **Packing Materials** This is a great time to gather moving boxes and packing materials for your move.
- **Contact Insurance Companies** Contact your insurance representative to cancel/transfer your insurance policy.
- **Seek Employer Benefits** Is your move work-related? If so, your employer may provide funding for moving expenses. Your Human Resources Rep should have information on this policy.
- **Contact Utility Companies** Setup utility turn off/turn on dates. Don't forget to seek refunds/deposits if applicable
- **Protect Jewelry and Valuables** Secure jewelry and valuables in a safety deposit box so they can not be lost or stolen during your move.
- **Borrowed/Rented Items** Have you borrowed or rented any items? If so, return them. Collect items borrowed to others.

One Week Before You Move:

- **Your Change Of Address** Go to the Postal Office and complete a change of address form. See my [moving address change checklist](#) for all the places you'll need to change your address.
- **Bank Accounts (if moving out of town)** Transfer or close bank and financial

accounts. Make sure to have sufficient funds to cover the moving costs.

- **Service Automobiles** If automobiles are to be driven long distances, you'll one to have them service so you have a trouble-free drive.
- **Cancel Services** Notify any remaining service providers (newspapers, lawn services, etc) of your move.
- **Start Packing** If you haven't started yet, begin packing all things destined for your new home. Mark a box "last packed/first opened" for those necessary items.
- **Travel Items** Set aside all items you'll need while moving and pack those in the "last packed/first opened" box. Make sure these items are not packed on the moving truck!
- **Scan Your Furniture** Inspect your furniture for scratches and dents before the movers come in... discuss these with your mover on your moving day to avoid any misunderstandings.
- **Lawyers Office** Visit your lawyer to sign final documentation and hand in keys
- **Perishables & Refrigerator** Start using up perishables prior to moving and defrost the freezer at some point up to moving day.

On Moving Day:

- **Plan Your Itinerary** Make plans to spend the entire day at the house or at least until the movers are on their way. Someone will need to be around to make decisions.
- **Mind The P's & C's** Make plans for your pets and children to be away from the house on moving day (safe at the sitters) and if possible, arrange for your pets to be away for a day or two afterwards while you get settled into your new home.
- **Review The House** Once the house is empty, check the entire house (closets, the attic, basement, etc) to ensure no items are left or no home issues exist.
- **Clean Appliances** If leaving your appliances for the new owners, please clean them prior to leaving.
- **Sign The Bill Of Lading** Once your satisfied with the mover's packing your items into the truck, sign the bill of lading.
- **Double Check With Your Mover** Ensure your mover has the proper new address and all of your most recent contact information should they have any questions during your move.
- **Vacate Your Home** Make sure utilities are off, doors and windows are locked and notify your real estate agent you've left the property.
- **Lawyer** Drop off any remaining house keys and/or paperwork to your lawyer.

At Your New Address

- **Utility Services** Check that your utility services are on and working (gas, electric, water, telephone, cable, etc...)
- **Read the Utility Meter** Check & record the Gas, Water, Electric meter numbers

- Explore your new neighbourhood
- Hold a Housewarming party and enjoy yourselves, and don't forget to invite your favourite Realtor :)

Welcome to your New Home!

Thank you very much for allowing me the opportunity to successfully help you sell your home, it has certainly been a pleasure. So much so, that I'm looking forward to continuing our relationship in the future.

Please remember that the referral of your friends and family is the greatest compliment you can give me. I am never too busy for your referral.

All The Best!

*Christianne Child
Sales Representative
HomeLife Realty (Guelph) Limited*